

**IFTA / CAC Teleconference Call** | Thursday, April 19, 2018 | 11:00 AM (E.S.T.)  
(Clearinghouse Advisory Committee)

**Attendance:**

Ron Hester	Kalyn Gomez
Bettina Naylor	Cindy Arnold
Monique Williams	Jason DeGraf
Melvina Allen	

**Unable to Attend:**

Marc Walker	Jennifer Blumhagen
Trishawn Bell	
Chris Keil	
Brenda Wells	

Motion to approve minutes of 03/15/18 call by Kalyn. Seconded by Monique.

**CAC Membership Vacancy**

Vacancy is opened due to John not being able to continue to serve of the CAC.

**IFTA, Inc. Board Update**

Cindy mentioned the CAC face to face meeting is on the agenda for meeting next week. The next annual business meeting is August 15<sup>th</sup>-August 18<sup>th</sup>, 2018. Town hall and break-out session topics are needed. Debbie is requesting that all jurisdictions verify that the jurisdictional communication list is accurate and up to date. Ballots for 2018 are available for comments. The deadline to comment on the 2018 Short Track ballot is 05/07/2018. The deadline to comment of the 2018 Full Track ballot is 05/27/2018.

**\*\*\*Action Item for CAC: Include review ballots on the May meeting agenda\*\*\***

ELC goes to effect 01/01/19. Cindy emphasized that jurisdictions need to be ready to allow this change.

**Funds Netting –**

No updates. All jurisdictions paid timely.

**CAC Face to Face Meeting – Action Items/Next Steps**

No updates.

**CAC Facto to Face Meeting Discussion**

Ron has provided the CAC meeting proposal to the Board.

### **CAC Charter**

Changes to the CAC Charter have been approved by the Board. The CAC Charter is effective March 2018.  
Work on succession plan for Chair and 2 Vice-Chair positions.

### **Quality Control Sub Committee**

No updates.

### **Clearinghouse Best Business Document**

Document has been reviewed and some changes have been made. Hopefully to have another meeting mid- May.

### **New Business**

No new business to discuss.

**Next Meeting-** May 17, 2018

Meeting adjourned at 11:20 AM.

Meeting minutes taken by Melvina Allen